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**Resources for Club Officers**

**2014-15**

# **Your Key Contact - Club and District Support (CDS)**

[www.rotary.org/myrotary/contact/representatives](http://www.rotary.org/myrotary/contact/representatives)

Provides personalized assistance, training, and regional guidance on

* Rotary resources and services
* Administrative procedures
* Board policy and Rotary constitutional documents
* Navigating MyRotary and doing your Rotary business online

# **24/7 Information - My Rotary**

# <http://www.rotary.org/myrotary/en>

Manage your email subscriptions, register for meetings, and access other member resources. Club leaders can also

* Update membership records\* and club data with Rotary
* Submit next year’s officers (by 31 December)
* Set club goals and report achievements via Rotary Club Central
* Pay club dues to Rotary (July/January)
* Search the online *Official Directory*

\* Clubs participating in the [OneRotary database integration initiative](https://www.rotary.org/myrotary/en/manage/tools-templates/member-data-integration) should update their local online system.

**More Help - Other Resources**

[Download](http://www.rotary.org/myrotary/en/learning-reference/document-center) free copies of resources like [*Be a Vibrant Club: Your Club Leadership Plan*](http://www.rotary.org/myrotary/en/document/556). This guide includes questions, ideas, and resources to help your club be more successful.

Contact your Financial Representative for advice on dues balances, payments and exchange rates:

[www.rotary.org/myrotary/contact/representatives.](http://www.rotary.org/myrotary/contact/representatives.)

Read *Rotary Leader* for practical advice to make your club even better. Club presidents with e-mail addresses in Rotary’s system receive the newsletterbimonthly. Encourage your club presidents-elect and club secretaries to subscribe as well. Don’t forget to update us if you change your e-mail address.

For more helpful resources, follow these links:

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| **Policy and Procedure** | **Membership** | **Media** |
| [Manual of Procedure](http://www.rotary.org/myrotary/en/governance-documents) | [This is Rotary](http://www.rotary.org/myrotary/en/document/801) | [Presidential Theme](http://www.rotary.org/myrotary/en/presidential-theme) |
| [Voice and Visual IdentityGuidelines](https://www.rotary.org/myrotary/en/document/851) | [Connect for Good](http://www.rotary.org/myrotary/en/document/576) | [Rotary Images](http://images.rotary.org/netpub/server.np?quickfind=&catalog=catalog&site=Rotary&template=search.np) |
|  | [How to Propose a New Member](http://www.rotary.org/myrotary/en/document/568) | [Webinars](http://www.rotary.org/myrotary/en/learning-reference/webinars/upcoming) |
|  | [Membership Growth & Retention](http://www.rotary.org/myrotary/en/document/579) | [Newsletters](http://www.rotary.org/myrotary/en/newsletters) |